



School Parent, Guardian, and Family Engagement Policy Planning Template 2023-2024

School-Druid Hills Academy

Directions: The Every Student Succeeds Act (ESEA) requires each Title I school to develop a written parent and family engagement policy. Use the outline below to ensure your school’s policy includes all of the required components.

I. Parent and Family Engagement Policy

A. List names and roles

Beth Marshall	Principal	Karen Andino	Parent
Crasharnia Harmon	AP Representative	Mcintyre,Carol	Parent
Samantha Arias	Instructional Support Staff	James Gibson	Parent
Latonya Baldwin	Instructional Support Staff	Raquel Merritt	Parent
Foggie, Diamond	Instructional Staff	Janice Brunson	Parent
Hamilton, Sharon	Instructional Assistant	Karen Andino	Parent

B. Briefly describe the process your school used to:

1. select participants to develop the policy:

Input is solicited from parents, community members, and school stakeholders via our School Improvement Team. A parent suggestion box is in the main office as a means to collect parent input. Parents may also provide input via email and verbally. The team reviews and updates the policy annually as needed.

2. develop policy (1-2 pages max) (policy should reflect Components II through XII taken from Parental Engagement Section 1116 of The Every Student Succeeds Act (ESSA)
3. implement policy

II. Annual Information Meeting

- A. Describe your plan to conduct an annual meeting to inform parents of their school’s participation in Title I Part A. Include strategies to inform English Learner parents.

The school administration team holds an Annual Title I Meeting within the first 45 days informing parents of the parental requirements under Title I Section 1118. The team encourages parents to participate in their child’s education, stay informed of their rights,

and become involved at Druid Hills Academy. This year's Annual Title 1 meeting was held on September 21, 2023. For the 23-24 school year we have an interpreter on staff to help with our EL parents.

III. Flexible meeting times

- A. Describe your strategies to offer flexible times for parental and family engagement opportunities and meetings.

Parent meetings occur at various times of the day to accommodate parents' work schedules. Scheduled meetings and events include: School Improvement Team (SIT) Meetings, Open House, Student Recognition event (Principal Pals & Quarterly Awards), Parent-Teacher Conferences, Curriculum Night, EOG Parent Information Session. The PTA provides refreshments to help increase parents' attendance at meetings.

IV. Title I Part A Planning

- A. What timeline and strategies will you use to involve parents and families in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I Part A Program.

The Title I team provides parent workshops designed to help parents work with their children to achieve academic and social growth. Funds allocated through Title I funding provide parent workshop materials, facilitators and other necessary expenses to increase parental involvement.

V. Parent Information and Opportunities

- A. Describe how you will provide parents and families with the following:

1. Timely information about Title I Part A Programs
2. School performance profiles
3. Assessment results of their child's performance
4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards. Include strategies to inform parents with language barriers and/or disabilities
5. Opportunities for regular meetings to participate in decision making
6. Timely responses to suggestions and questions raised by parents
7. Reasonable access to staff, opportunities to volunteer and participate in child's class

The school administration encourages parents to participate in the planning, reviewing, and improvement of the school's Title 1 program at School Improvement Team Meetings (SIT) and placing their input in our Parent Suggestion Box which is available to all parents daily at Druid Hills Academy. By participating in the School Improvement Team, Parents will continue to receive timely information about Title , assessment results, description of curriculum assessment forms and other pertinent information via our mass mailing, school website posting, parent square announcements, curriculum nights, connect-ed messages and parent teacher conferences. For our El parents all literature will be translated into their own language and an interpreter will be on hand for translation.

VI. School-Family Compact

- A. Discuss timeframe and strategies to present and explain compact to parents as it relates to the child's achievement. Include strategies to inform parents with language barriers and/or disabilities

The school family was sent home for parents to review and to make suggestions. During our SIT meeting on September 26, 2023 parents will get a chance to give any revision suggestions. Copies of the compact were printed in English and Spanish.

VII. Building Parent and Family Engagement Capacity

A. Briefly discuss how you will address the following:

1. Provide assistance to parents in understanding performance standards, assessment, Title I, monitoring their child's progress, and participating in decisions relating to the education of their child
2. Provide materials and training to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.)
3. Educate teachers and other staff to work with parents
4. Coordinate and integrate parental involvement programs/activities
5. Develop appropriate roles for community-based organizations and businesses
6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child
7. Ensure that information related to parent involvement is sent home in the language used in the home

At the present time, Druid is a school reform status. The school operates under North Carolina's RESTART reformation model. Druid Hills Academy also has the Targeted Support and Improvement School (TSI) designation due to two of two subgroups that have been consistently underperforming, according to the state's accountability system. Teachers provide parents with a description and explanation of the curriculum utilized at the school, the forms of academic assessments used to measure student progress and the proficiency levels students are expected to meet. Parents receive the following information: The purpose of Title I and the school's Title I allocation.

VIII. English Learners and Disabled Parents and Families

A. Provide full opportunities for the participation of English Learner parents or with disabilities EL parents will have the opportunity to participate in all events and meetings here at Druid Hills Academy. For the school year 23-24 we have hired a bilingual translator.

IX. Parent/Family Requests

A. Describe how you will provide reasonable support for activities requested by parent and Families.

The Title I team hosts regular meetings throughout the year to allow parents the opportunity to make suggestions and recommendations relating to the education of students at Druid. All school staff respond to parents' requests and comments within 48 hours.

X. Annual Evaluation

A. Discuss timeline and plan for involving parents and families in an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools.

The Title I team hosts regular meetings throughout the year to allow parents the opportunity to make suggestions and recommendations relating to the education of students at Druid.

XI. Other Parent and Family Engagement Practices (School may include the following).

Only describe the ones you choose to implement (NA)

A. Describe how your school addresses the following, **only** if practices are part of your

schoolwide plan.

1. Involve parents/families in the development of training for teachers, principals and other educators
2. Provide necessary literacy training
3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost
4. Train parents and families to enhance the engagement of other parents
5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities
6. Adopt and implement model approaches to improving parent and family engagement

{Please have this document translated into Spanish or other languages for your school}